

**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF PUBLIC SCHOOL CONSTRUCTION**501 J STREET, SUITE 400  
SACRAMENTO, CA 95814<http://www.dgs.ca.gov/opsc>

October 31, 1996

To: All School Districts Superintendents and County Superintendents of Schools

Subject: **DISABLED VETERAN BUSINESS ENTERPRISE PROGRAM**

At the State Allocation Board (SAB) meeting on September 25, 1996, an action was taken to streamline the processing of contracts over \$10,000 that are subject to the Disabled Veteran Business Enterprise (DVBE) requirements. Based on this action the Office of Public School Construction (OPSC) will no longer review bid packages to determine compliance with the DVBE requirement; instead, the SAB will allow school districts to self-certify DVBE compliance. This means it is now the school district's responsibility to review and determine that bids/proposals are in compliance with the SAB requirements for DVBE participation. The school district must certify that the selected bidder is in compliance with the SAB's DVBE policy on the School District Summary of Bids/Proposals (Form SAB 515, revised 10/96). The school district is not required to forward any other DVBE forms to OPSC.

The school district may begin self-certifying DVBE compliance immediately by submitting a School District Summary of Bids/Proposals. After December 1, 1996, OPSC will no longer review DVBE bid packages for DVBE compliance. OPSC has prepared an information package (including forms) for the purpose of providing guidelines on self-certification of DVBE compliance. This package is available through this Internet address: <http://www.dgs.ca.gov/opsc/dvbe.htm> or you may request it by calling Sheryl Howell at (916) 322-4774, or by e-mail: [showell@dgs.ca.gov](mailto:showell@dgs.ca.gov).

After receiving and reviewing the new DVBE package you may direct any questions to Audrey Edwards at (916) 327-9249 or e-mail: [aueward@dgs.ca.gov](mailto:aueward@dgs.ca.gov).

Sincerely,

Ted W. Dutton  
Executive Officer

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